



City of Nyssa

301 Main Street
Nyssa, OR 97913
Phone: 541-372-2264
Fax: 541-372-3737

REQUEST FOR LEAK ADJUSTMENT

The City of Nyssa offers a leak adjustment for an account once the leak has been repaired. Per City Policy, the City can adjust no more than the last two billing months for water charges and no more than the last two billing months for sewer charges on commercial accounts. In the case of flat sewer charges, there would be no adjustment. Leak adjustments are given based on past usage for the same time period as leak. A leak adjustment will only be given AFTER proof of repair (plumber's bill, part receipts, etc.) is submitted along with completed leak adjustment request, also a City employee must check the residence for a leak and found a leak then a request to re-check by the Customer to make sure the leak has been fixed. Customer is allowed ONE leak adjustment per calendar year.

Date _____

Owners Name _____

Phone # _____

Service Address _____

Account # _____

Account/Renters Name _____

Date Repaired _____

Signature _____

YOU MUST ATTACH PROOF OF REPAIR

Approved

Signature: _____

Amount Approved: \$ _____

City Manager

The City of Nyssa is an Affirmative Action/Equal Opportunity Employer and complies with Section 504 of the Rehabilitation Act of 1973.

The City of Nyssa is an Equal Opportunity Provider and Employer. We do not discriminate on the basis of race, religion, color, sex, age, national origin,

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at USDA, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at

program.intake@usda.gov